

This guide takes you step-by-step through the process of setting up a new email account on your iPhone or iPad.

Information required

- Mailbox password
- Host/Server name
- Replace *example.com* with your domain name

Check your password

- First, check your password by browsing to [Webmail](#) and trying to log in. If you aren't able to log in, then you have the incorrect password.

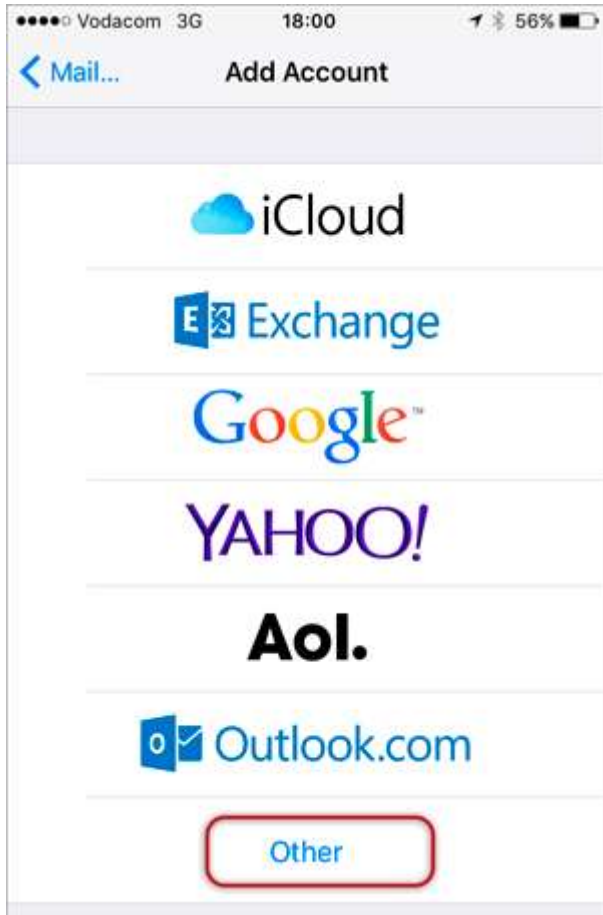
Add Mail Account

- 1.
1. **Select the settings icon** on your home screen



2. Select **Passwords & Accounts**
3. Select **Add Account**

4. Select **Other** from the menu



5. Select **Add Mail Account**



Enter your account information

Enter your Name, Email & Password > **Next**

- - *Forgotten passwords can be [reset in konsoleH](#)*

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Cancel New Account Next

Name Name Surname

Email name@example.com

Password ●●●●●●●●●●

Description Example

Configure Incoming and Outgoing Servers

1. Select **IMAP** (default) or **POP** according to your needs (See [POP vs IMAP](#))
2. Scroll down to **Incoming Mail Server** and enter all the relevant details, then do the same for **Outgoing Mail Server**, as in the screen below and then select **Next**.
 - **Host Name** is your [hosting server name](#)
 - Ensure that **User Name** is the full email address
 - **User Name & Password** are the same for both **Incoming & Outgoing** servers

Cancel

New Account

Next

IMAP

POP

Name Name Surname

Email name@example.com

Description Example

INCOMING MAIL SERVER

Host Name www10.jnb1.host-h.net

Username name@example.com

Password ●●●●●●●●●●

OUTGOING MAIL SERVER

Host Name www10.jnb1.host-h.net

Username name@example.com

Password ●●●●●●●●●●

Click **Save**



You have completed your account setup.

Congratulations! You have now successfully configured your email account on your iPhone.